T.R. Griffith
trgriffith@gmail.com
(817)709-1631

1406 Mapleton CT
Arlington, TX 76018

THOMAS R. GRIFFITH II (T.R.)

Information Technology Leader with Successful Outcomes & Hands On Mentality

SUMMARY

Client focused technology strategist that begins with understanding the client needs and expected outcomes and then leads stakeholders, cross-functional experts & 3rd parties to meet Project goals. Confident with proven expertise in leading professionals focused on teamwork, measured goals, and coordinated actions. Critical thinker grounded in continuous education of self & team

T.R. Griffith - EXPERIENCE

Cooperative Computing, Plano TX (Hybrid)

Enterprise Program Manager – FEB 2022 – PRESENT

Responsible for the Digital Transformation of clients by ensuring cross-functional business objectives & operations are operating at peak efficiency. Maintain stakeholder management & resource allocation across multiple projects to ensure on-time & on-budget outcome

- Added $35k in MRR within 1 year by creating and managing an Operational Marketing team to provide marketing services to clients
- Maintained Strategic direction of clients by understanding all technical aspects, specific client industry needs & regulatory requirements
- Reduced cost by 25% by leading and participating in Solutioning and Scoping sessions to ensure clear achievable outcomes
- Sped up delivery by 15% by ensuring internal team understanding of technical solutions and desired outcome for the client with informational sessions & practical demonstrations of solutions
- Created and led client Revenue Operations by implementing CRM, designing & coordinating technical sales demonstrations & lead marketing efforts to design trade show booth, website & sales collateral designs
- Led Digital Innovation & Process Discovery project for key FMCG client. Understanding and documenting business processes for global operations leading to new revenue projects: ERP upgrade, software development, business process improvements to ensure compliance, improve Sales & Order Process & the selection & implementation of new CRM Systems. $2M in ARR

Neptune Technical Consulting, Arlington TX (Remote)
CIO / Enterprise Program Manager – JAN 2020 – FEB 2022

Split time between acting as Company CIO and actively consulting with clients as either a Fractional CIO/CTO, Product Owner, Product Manager, or Solutions Architect

- Planned, Researched & Implemented Customer Relationship Management (CRM), Human Resources Information System, Accounting Solutions, Websites, Intranet, Email & other technical solutions
- Created strategic staffing plan for clients, writing job descriptions, interviewed, hired and trained FTE for clients
- As Virtual CIO was responsible for capacity planning, IT Service Management, complex projects, Change Control, Security Architecture Risk Mitigation, Disaster Recovery & Business Continuity
- As Product Owner & Solutions Architect design and direct off-shore and on-premise development teams to create new software solutions within the Healthcare industry in both business needs and technical solutions
- As Product Manager worked with vendors, development partners and clients to ensure adherence to timeline and smooth transitions between teams
- Responsible for the seamless integration of systems enhancements while implementing process improvements to align with business objectives
- Worked as a point person on complex projects to resolve issues, ensure communications flow, manage timelines, work efforts and objectives

Tusk Enterprises, Arlington TX
CIO – JAN 2014 – DEC 2019

Responsible for the direction and implementation of all enterprise technology needs, analyzing and dissemination of analytical data & satisfactorily maintained daily support and operations of the staff

- Reduced time to submit candidates by 50% after designing & implementing new cloud-based candidate lifecycle software and business processes
- Designed & Implemented Google GSuite & Cloud Services to lower costs, increase file retention & encourage collaboration
- Increased reliability & reduced overhead by converting server-based applications to cloud SAAS providers, includes CRM & ATS System
- Planned, implemented, and coordinated multi-department scheduling of personnel to create interactive internal training intranet application
- Performed troubleshooting of systems, network and was responsible for maintenance of all computer systems & network

Worksoft, Addison TX
IT Director – NOV 2010 – OCT 2013

DFW TechPros, Arlington TX
Technology Operations Director – NOV 2008 – NOV 2010

Credit Solutions of America, Addison TX
IT Director – OCT 2006 – NOV 2008

T.R. Griffith   trgriffith@gmail.com   (817)709-1631

Trammell Crow Residential, Dallas TX
Director of IS Services – APR 2002 – OCT 2006

DataReturn Corp, Arlington TX
Enterprise Systems Manager – MAR 1999 – MAR 2002

Southland Corp (7-11), Dallas TX
Outlying Site Administrator – SEP 1998 – MAR 1999

Kaizen Solutions / SPYDEE Internet, Pensacola FL
IT Director / Webmaster – JUN 1996 – JUN 1998

US Navy, San Diego CA
Intelligence Specialist – AUG 1992 – JUN 1996
Security Clearance: Top Secret SCI

T.R. Griffith - SKILLS

Professional Experience: Strategic & Tactical Leadership, Initiative, Business Process Analysis, Enterprise Growth Enablement, Strategic Information Technology Planning, Planning & Forecasting, System Design, Technical Innovation, Enterprise Program Management, Project Management, Standards Development, Change Management, IT Architecture, Disaster Recovery & Business Continuity Planning, Budget Control Setting & Management, IT Consulting, Enterprise Team Management

Application & Software Development Expertise: Agile Development Methods, Software Development Life Cycle, Data Migration Methods, Coding Languages (HTML, PHP, ASP, CSS, SQL), LAMP, WAMP, Linux, Python

Cloud Technologies: Azure, Entra, MS365, AWS, Google G-Suite, DNS, FTP, SFTP, Joomla, WordPress, Network Security, Powershell, Access Controls

Database Technologies: SQL, PostGres, MySQL, Mongo, Snowflake, NoSql

Technical Solutions: Current in all Microsoft Operating Systems & Windows Server, CentOS, Linux, Unix, Entra, MS Active Directory, Software & Hardware Firewalls, Salesforce.com, SalesLogic, NetSuite, Corel Suite, Adobe Pro, Siebel, Backup Exec, Avaya, Nextiva, Cisco VoIP, Cisco Meraki, Watchguard, Sonicwall

T.R. Griffith - EDUCATION

University of Texas, Arlington
AUG 2010 – DEC 2023, ARLINGTON, TX
Focused on Technology related classes as needed

San Diego State University
AUG 1994 – DEC 1996, SAN DIEGO, CA
Began specialized training with University scholars, technology early adopters and intelligence community in order to create internet for Intel Community